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March 14, 2011

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT TWO NOTICES OF AWARD FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR THE EMERGENCY PREPAREDNESS AND RESPONSE PROGRAM**

This is to inform you that I am exercising delegated authority approved by your Board on September 8, 2009 and July 13, 2010, respectively, to: 1) accept amendments to the Centers for Disease Control and Prevention (CDC) Notice of Award (NA) 1H75TP000350-01 Revised that adjust the terms of the NA and 2) accept amendments to the CDC NA 5U90TP917012-10 Revised that permit the internal redirection of funds, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under this authority, I will accept CDC NA 1H75TP000350-01 Revised, Amendment 13, for Public Health Emergency Response (PHER) for the period July 31, 2009 through July 30, 2011 and CDC NA 5U90TP917012-10 Revised, Amendment 6, for Public Health Emergency Preparedness (PHEP) for the period August 10, 2009 through August 9, 2011.

Public Health Emergency Response (PHER) Amendment 13:

On January 12, 2011, the CDC issued Amendment 13 which reflects funding to support travel required under the grant. Specifically, the amendment specifies that key staff must participate in national and regional conferences and meetings, including trainings related to public health preparedness activities. Conferences include the Public Health Preparedness Summit, regional public health preparedness conferences, national and regional pandemic influenza conferences, the Council of State and Territorial Epidemiologists Annual Conference and pandemic influenza meetings, the Association of Public Health Laboratories Annual Conference and trainings required to maintain proficiency, Early Warning Infectious Disease Surveillance System national and regional conferences, and the Public Health Information Network Annual Conference and trainings.

CDC NA 1H75TP000350-01 Revised, Amendment 13, does not affect the current total grant award of \$39,984,244.

Public Health Emergency Preparedness (PHEP) Amendment 6:

On March 1, 2011, the CDC issued Amendment 6 authorizing the redirection of \$3,479,705 within the three PHEP grant areas: Base, Cities Readiness Initiative, and Pandemic Influenza as follows:

Base:

A total of \$2,775,588 in funds will be redirected from various line items within the Personnel, Travel, Equipment, Supplies, Contractual, Other, and Indirect Cost budget categories to:

Personnel: A total of \$183,216 in funds will be used to support staff administrative activities including the coordination of grant submissions, negotiation of contract terms, and monitoring of contractual requirements.

Travel: A total of \$39,779 in funds will be used for PHEP staff training to enhance all hazards preparedness and public health disaster response.

Equipment: A total of \$164,431 in funds will be used to provide storage for radiological detection equipment, develop a cache of interceptor radio nuclide identifiers, and purchase portable portal monitors for the Environmental Health Radiation Management program.

Supplies: A total of 464,468 in funds will be used to purchase the supplies needed to ensure that PHEP personnel will be ready to evacuate, assemble, and prepare for emergency deployments. Supplies include response uniforms, replacement County-wide Integrated Radio System radios, and training supplies to support Department of Public Health (DPH) response capacities.

Contractual: A total of \$1,311,894 in funds will be used to develop and implement a Los Angeles International Airport Bio-Hazard Plan (\$100,000); enhance emergency preparedness within the cities of Long Beach (\$94,244) and Pasadena (\$71,601); build emergency preparedness capacity at City of Los Angeles Department of Ageing senior centers (\$158,268); modify all components and interfaces of the Visual Confidential Morbidity Report (\$268,550); provide project management, business analysis, development, and quality assurance services in support of various preparedness and response information technology projects (\$93,221); and provide specialized temporary personnel and subcontractors to perform work needed to prepare for and respond to public health emergencies (\$526,010).

Other: A total of \$577,992 in funds will be used to procure emergency preparedness materials for distribution at public health outreach events, software, laboratory recertification, laboratory equipment maintenance agreements, redundant voice and data network capabilities, and training regarding the use of social media to disseminate public messaging during an emergency.

Indirect Cost: A total of \$33,808 in funds will be used for indirect costs.

Cities Readiness Initiative:

A total of \$700,398 in funds will be redirected from various line items within the Travel, Supplies, Contractual, and Other budget categories to:

Travel: A total of \$41,496 in funds will be used for staff to attend various public health preparedness summits, conferences, and trainings.

Supplies: A total of \$49,419 in funds will be used to purchase supplies for vaccine outreach and Point of Dispensing operations; cold chain management to improve receipt, storage, and transportation of pharmaceuticals; and trainings for nursing staff.

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Contractual: A total of \$567,115 in funds will be used to upgrade the Long Beach Department of Health and Human Services' phone system to improve its capability during public health emergencies (\$86,529); maintain and enhance ongoing point of dispensing (POD) operations and mass prophylaxis response of the Pasadena Department of Public Health (\$15,424); provide incident management training for DPH staff (\$50,000); provide project management, business analysis, development, and quality assurance services in support of various preparedness and response information technology projects (\$272,597); provide maintenance, countermeasure response, administration systems support, and operations support for various information technology systems (\$49,896); complete and finalize POD site plans (\$50,000); and conduct a functional exercise of the Strategic National Stockpile Inventory Management System (\$42,669).

Other: A total of \$42,368 in funds will be used to purchase portable work stations for mass dispensing and alternate care sites.

Pandemic Influenza:

A total of \$3,719 in funds will be redirected from the Other budget category to procure temperature monitoring supplies to ensure local providers store influenza vaccine at specified temperatures.

CDC NA 5U90TP917012-10 Revised, Amendment 6, does not affect the current total grant award of \$48,781,512.

County Counsel has reviewed and approved CDC NA 1H75TP000350-01 Revised, Amendment 13 and CDC NA 5U90TP917012-10 Revised, Amendment 6 as to form. County Counsel and the CEO have approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:im
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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors